**Protection of whistleblowers (whistleblowing) - detailed information on processing and rights**

1. **CONTROLLER**

The controller of personal data is **Muramoto Manufacturing Europe s.r.o.**, with registered office at Skandinávská 991, 26753 Žebrák ("***Controller***").

1. **YOUR RIGHTS**

In relation to the processing in question, you have the right to:

* 1. ***ACCESS*** - the right to know whether or not your personal data are being processed. Where personal data are processed, the right to information about the processing to the extent prescribed and the right to obtain a copy of the processed data under certain conditions;
  2. ***RECTIFICATION*** - the right to request rectification if the personal data processed are inaccurate. Alternatively, the right to request completion if the data are incomplete;
  3. ***ERASURE*** (the right to be forgotten) - the right to request the erasure of data under the conditions set out by law (withdrawal of consent, termination of contract, unlawfulness of processing);
  4. ***RESTRICTION* *OF PROCESSING*** - the right to request the marking and possible restriction (suspension) of processing until the accuracy of the data and the lawfulness of the processing have been verified, an objection has been processed or to protect your interests (exercise or protection or defence of rights and legal interests);
  5. ***COMPLAINT*** - the right to contact the Office for Personal Data Protection with a complaint against the Controller, processing or conditions for exercising rights. For contact details and other information about the office, see [www.uoou.cz](http://www.uoou.cz);

You also have the right to:

* ***OBJECT*** - the right to request that your personal data is no longer processed due to the legitimate interests of the Controller.

In cases provided for by law (see Act No. 110/2019 Coll.), certain rights of the data subject may be restricted.

For the individual rights, their detailed characteristics, the conditions of their establishment and exercise, see the relevant link. To find out how to exercise your rights, click [here](https://www.muramoto.eu/en/docs/04_Informace_web_oznamovatele_prava%20a%20jejich%20uplatneni_EN.docx).

The Controller **has not appointed a** **DATA PROTECTION OFFICER** for this processing of personal data.

1. **PURPOSE OF PROCESSING**

The Controller processes personal data for the purpose of fulfilling the legal obligations arising from Act No. 171/2023 Coll., on the protection of whistleblowers.

1. **LEGAL BASIS FOR PROCESSING**

The legal basis for the processing of personal data is the fulfilment of the Controller’s legal obligations (Article 6(1)(c) of the GDPR).

1. **SCOPE OF DATA PROCESSING AND DATA SUBJECTS concerned**

The Controller processes the following personal data for the above purpose:

* the identification and contact details of the whistleblower, the subject of the report and other persons who are affected by the conduct reported by the whistleblower or who can provide testimony on the relevant facts or can help to resolve the report.
* other personal data of the named persons (data subjects) necessary for the investigation of the report and for the formulation of a proposal to resolve the matter, including the formulation of measures to prevent the recurrence of the harmful conduct.

1. **DATA SOURCE**

The personal data are obtained from the whistleblower and from the person's own activities.

1. **THE PROVISION OF DATA IS NECESSARY.**

The provision of personal data is not necessary.

1. **PERIOD for which personal data are stored and processed**

The Controller processes personal data for the following period: the report and related documentation (and the personal data contained therein) are archived in the records prescribed by law for 5 years.

1. **PLACE where the personal data will be processed**

The place where the personal data will be processed is: The Controller’s registered office and secure multimedia cloud environment.

The documentation, including personal data, will be accessible solely to the competent person as defined by Act No. 171/2023 Coll.

1. **RECIPIENTS and persons to whom personal data may be disclosed**

Personal data will not be disclosed to recipients other than the processor and, where appropriate, to public authorities in the exercise of their competences.

1. **THIRD COUNTRIES**

Processed personal data are NOT transferred outside the EU.

1. **PROCESSOR**

The processing of personal data may involve a data processor within the meaning of Article 4(8) of the General Data Protection Regulation or a third party authorised by the Controller to process personal data. In such cases, the Controller shall minimise the risk of unauthorised disclosure, destruction, processing or loss of personal data.

The involvement of the processor of personal data in the processing in question follows from the information on the receipt of the report and the designation of the competent person as available on the Controller's website.

1. **AUTOMATED DECISION-MAKING AND PROFILING**

Automated decision-making means decision-making by technological means or based on the results of the operation of technology without human intervention/free decision-making

Profiling means the use of personal data to assess certain personal aspects of a person, such as an estimate of their job performance, economic situation, health, personal preferences, interests, reliability, etc.

NO automated decision-making takes place in connection with the processing of personal data.

NO profiling takes place in connection with the processing of personal data.